

Field Name	DC Map	Mandatory	Repeatable	Public	Searchable	Description	Example
Photo Number	Identifier	Yes	No	Yes	Yes	Use the photo number assigned by Special Collections.  Typically includes Collection Identifier, a hardspace and the serial number of the photo.	PH036_1303
Title on Object	Title	Yes	No	Yes	Yes	A caption visible on the photo. If it includes the name of the photographer (e.g. a signature) or property information that should not be included.	Alaska's first real mining town Founded 1880 First real American Settlement
Title on Envelope	Title-Alternative	No	No	Yes	Yes	Title on the envelope from which the object was selected.	Poker Jim's Camp Near Cayuse Station
Descriptive UO Title	Title-Alternative	No	No	Yes	Yes	Title supplied by cataloger or other briefly describing the content	Camp of Poker Jim, Cayuse Indian, near Cayuse Station, Umatilla
TCI Title	Title	No	No	Yes	Yes	Supplied by TCI	Squaw Man & Family
Notes on Back	Description	Yes	No	Yes	Yes	The exact transcription on the back of the photograph, including captions and signatures and any other objects stating related information.	Juneau Alaska 1915 Capital of the territory-Blue ink stamp reading: Photo by C.L. Andrews Seattle, Washington

General Notes	Description	No	No	Yes	Yes	As opposed to the TCI Notes section, this is added by the UofO staff, however the two might overlap. A few descriptive sentences that include these elements: who or what and where. Should be a few sentences with a detailed description of all significant things visible in the picture. These notes should be not the ones accompanying the object but assigned by the cataloger.	Outside photograph of a homestead in the mountains. A woman and child dressed in European-American clothing stand outside the door of a log cabin. Two men, also dressed in European-American clothing, stand in the back of a horse-drawn wagon. The cabin is at the base of a hill and is flanked by a tall pine tree on either side. In the foreground of the picture is a small wooden structure with a ...
TCI Notes	Description	Yes	No	Yes	Yes	Data in this field are supplied by the Tamastlikt Cultural Institute, written by tribal people using their own input standards and controlled vocabulary. Generally, this means a few descriptive sentences that include these elements: who or what and where, describing all significant things visible in the picture.	An outside photograph of a family standing next to a log cabin. The photograph was taken in the mountains. Two of the members, two men are standing on a wagon that is being pulled by two horses. A woman and a child are standing next to the log cabins. There are two big pine trees on both sides of the cabin. Just behind the cabin is a hillside where ...

TCI Terms	Subject	Yes	Yes	Yes	Yes	Data in this field are supplied by the Tamastlikt Cultural Institute, written by tribal people using their own input standards and controlled vocabulary. Generally, it is a list comprised of things to be found in the picture. Form and genre terms are not included in this field. Subject terms and phrases are displayed as a list in this field, with each subject in a separate row but with no blank lines between terms.	Men Woman Child Pants Shirt, Cloth Dress, Cloth Log Cabin Window Doors Horse Reins Wagon Harness Trees
TCI Classes	Subject	Yes	Yes	Yes	Yes	Data in this field are supplied by the Tamastlikt Cultural Institute, written by tribal people using their own input standards and controlled vocabulary. Generally, it states the photographic genre of the picture and additional keywords.	Outside Photograph; People; Animal; Buildings; Carriage; Horse Gear
TCI Status	None	No	No	No	Yes	Used to track the cataloging status of TCI-defined fields.	dallas, done
Subject	Subject	Yes	Yes	Yes	Yes	As opposed to the TCI Notes section, this is added by the UofO staff, however the two might overlap. The list of terms in this field is comprised of things to be found in the picture.	Trees Tree stumps Wagons Women Men

						<p>Form and genre terms are not included in this field. Subject terms and phrases are displayed as a list in this field, with each subject in a separate row but with no blank lines between terms.</p> <p>Consult UO Libraries' guidelines for assigning subjects:  <a href="http://libweb.uoregon.edu/catdept/meta/digsubj.html">http://libweb.uoregon.edu/catdept/meta/digsubj.html</a></p>	<p>Horses                  Conifers                  Cabins                  Log cabins                  Children                  Mountains                  Hills                  Barrels                  Saws                  Dwellings</p>
Names	Subject	No	Yes	Yes	Yes	Names of people depicted in the described resource. Entered in inverted form.	Kash-Kash, James
Place	Subject	No	Yes	Yes	Yes	The geographical location where the picture was shot. It should represent the place as closely as possible. Input <i>settlement/region name</i> then <i>country name</i> . Only use place if it is represented in the content of the image.	<p>(Juneau, Alaska)                  Elephant Rock, Gibbon, Oregon</p>
Photographer	Creator	Yes	Yes	Yes	Yes	<p>The name of the photographer associated with the creation of the image in hand. It should represent as closely as possible the creator's name. Input <i>Last name</i>, <i>First name</i> and <i>middle name</i> for all personal names.</p> <p>Consult the UO Libraries' guidelines on</p>	Moorhouse, Lee

						using personal names in digital collections: <a href="http://libweb.uoregon.edu/inc/data/cdept/meta/Authors_names_input.pdf">http://libweb.uoregon.edu/inc/data/cdept/meta/Authors_names_input.pdf</a>	
Date in Photo	Coverage-Temporal	Yes	No	Yes	Yes	The date the picture was taken. It should represent the date as accurately as possible.  For full date information use the pattern YYYY-MM-DD. Enter as much information as known.	1897 - 1920  1908
Rights	Rights	Yes	No	Yes	No	All images in this collection are in the public domain. Enter statement provided.	This item is in the public domain. Acknowledgement of the University of Oregon Special Collections & University Archives as a source is requested.
Repository	Relation-Is Part Of	Yes	No	Yes	Yes	The institution where the item is physically located.	University of Oregon Libraries - Special Collections and University Archives
Collection Title	Relation-Is Part Of	Yes	No	Yes	Yes	The collective title as registered in the library catalog or official Special Collections title. The collection refers to the physical collection that the object belongs to.	Moorhouse Collection

Collection Identifier	Relation-Is Part Of	Yes	No	No	Yes	Identifying code for the collection title as registered in Special Collection.	PH036
Source Format	Source	Yes	No	Yes	No	The accurate name of the photographic process with which the photograph was made.	Glass-plate negative
Source Dimensions	Source	No	No	Yes	No	Measurements of the original document (specify units)	9.90 X 8.00 inches
Source Condition	None	No	No	Yes	Yes	Brief but detailed description of the faults in the original document. Keywords are enough. If the document is not faulty, it should state 'good'.	surface contamination fingerprints scratching flaking
Type	Type	Yes	No	Yes	Yes	Describes the nature or genre of the content of the resource. Select a value from the working draft list of Dublin Core Types.  <a href="http://dublincore.org/documents/dcmi-type-vocabulary/">http://dublincore.org/documents/dcmi-type-vocabulary/</a>	Image
Sub Type	Type	Yes	No	Yes	Yes	The photographic genre.	Outside Photograph Interior Photograph Stereographs Studio Portrait
Format	Format-Medium	Yes	No	No	No	Describes the file format of the resource. Select a value from the list of Internet Media Types [MIME].  <a href="http://www.iana.org/assignments/me">http://www.iana.org/assignments/me</a>	Image/jpeg

						<a href="#">dia-types/</a> After this, also add the extension of the filename separated with a slash.	
Image (File) Size	Format-Extent	Yes	No	Yes	Yes	The size of the photograph version included on the page, stating the size in bytes.	185,006 bytes 295,401 bytes
Image Width	Format-Extent	No	No	Yes	No	Image width in pixels	875 pixels
Image Height	Format-Extent	No	No	Yes	No	Image height in pixels	707 pixels
Color Space	None	No	No	Yes	No		24 bit - RGB - sRGB IEC61966-2.1
Capture Date	Date-Created	No	No	No	Yes	Date that the digital object was scanned.	4-16-2003
Capture Method	Format	Yes	No	Yes	No	Detailed description of the scanning process, including the software and hardware used. Description of any possible adjustments in color/lighting levels must be added here.  Or just add the adjustments in a brief format: (e.g. 23-0-181)	Scanned in transmissive mode with Silverfast AI 6.0 on UMAX PowerLook III flatbed scanner (Scanner A). Levels adjusted from 0 - 1.00 - 255 to 26 - 0 - 145 prior to capture.  23-0-181
Resolution	Format-Medium	Yes	No	Yes	No	The resolution of the photograph version included on the page, stating it in dots per inch (DPI). Non-	125 DPI

						searchable.	
Processing History	Format	Yes	No	Yes	No	Detailed description of the digitization of the document. Must include the initial properties of the original document and mention each step of adjustment in the digitization process, including the program used, right until saving the file in the final format found on the website.	Scanned images enter Photoshop with negative polarity and have a reversed orientation. Archived Tiffs are saved. Adobe Photoshop used to reorient and crop images, invert image to positive polarity, set and neutralize shadow and highlight point, adjust midtone contrast, and desaturate color information. Second production tiff saved, retaining adjustments layers. Photoshop used to convert color profile from Adobe 1998, to sRGB, set resolution to 125 dpi and resize the largest pixel dimension of the image to 875..
Scanning Pass	None	No	No	No	Yes	Indicate here whether the image is a rescan or the ordinal number it was scanned.	rescan round2
Additional Formats Held by UO	Relation-Has Version	Yes	No	Yes	Yes	A description of the archival digital version of the image found on the library website. Includes the original photographic process, photo number and original source dimensions, in this order, all separated by double	Archived tiff -- PH036_4293.tif - - 24 bit, sRGB IEC61966-2.1 -- 4852 X 5976 pixels -- 600 dpi -- 86,996,078 bytes //  Production tiff --

						hyphens.	PH036_4293ag.tif -- 8 bit, Gray Gamma 2.2 -- 4852 X 5976 pixels -- 600 dpi -- 29,022,556 bytes //
Image Scanner	None	Yes	No	No	No	The initials of the person responsible for scanning the image. Should be in lower case. Non-searchable.	ag
Image Editor	None	Yes	Yes	No	Yes	The initials of the person responsible for editing the image. Should be in lower case.	ag
Metadata Creator	None	Yes	No	No	Yes	The initials of the person responsible for adding metadata to the image. Use lower case and three letters when possible.	amb
Cataloger's Notes	None	No	Yes	No	Yes	Enter notes here such as any uncertainties about the form or data value to be entered into a field and that need more research.	The name on this photograph and the on 2002.047.0015P is the same name but they are two different men. This man is identified as ""Ti-Car-Nee"" from Major Moorhouse. This man is has been identified from the CTUIR as ""Jim Kannie"".
Publisher	Publisher	Yes	No	Yes	Yes	The publisher of the photograph in digital format.	Joint Project of the University of Oregon Libraries and the TamÅjstslíkt Cultural Institute

							of the Confederated Tribes of the Umatilla
Digital Collection	Relation-Is Part Of	Yes	No	Yes	Yes	The name of the Digital Collection used by the Univ. of Oregon Libraries.	University of Oregon. Libraries. Picturing the Cayuse, Walla Walla, and Umatilla Tribes