

Metadata Schema using Qualified Dublin Core based on the Archival folder level description.

Field Name	DC Map	Mandatory	Repeatable	Public	Searchable	Description	Example
Folder Title	Title	Yes	No	Yes	Yes	Title of the folder from Special Collections and University Archives .	Correspondence, receipts, news bulletin
Coverage	Coverage - Temporal	Yes	No	Yes	No	The date range in which the documents in a folder were written.	March 28, 1942 - March 31, 1942
Date Sort	None	Yes	No	No	Yes	Field used to sort folders by date in CONTENTdm. Format YYYY-MM-DD.	1946-04-30
Subject	Subject	Yes	Yes	Yes	Yes	LCSH-based subject headings. Use double dashes when using subdivisions.	Japanese American college students -- Oregon; Japanese American college students -- Social conditions -- 20th century; Japanese Americans -- Evacuation and relocation, 1942-1945; Students, Transfer of -- Oregon
Corporate Names	Subject	Yes	Yes	Yes	Yes	Names of entities of the content subject.	National Japanese American Student Relocation Council University of Oregon
Creator	Creator	Yes	Yes	Yes	Yes	Names of the authors (individual and corporate) of the documents included in the collection. Use LC authority file.	Onthank, Karl William, 1890-1968; National Japanese American Student Relocation Council
Publisher	Publisher	Yes	No	Yes	No	Publisher of the digital collection.	University of Oregon Libraries
Date of Originals	Date	Yes	No	Yes	Yes	The year (YYYY) in which the original documents were written.	1942
Type	Type	Yes	No	Yes	No	The kind of object. Use the DCMI type vocabulary. http://dublincore.org/documents/dc-mi-type-vocabulary/	text
Format	Format	Yes	No	Yes	No	The format of the digital object being displayed. Use the Internet MIME Media Types. http://www.iana.org/assignments/media-types/	application/pdf
Identifier	Identifier	Yes	No	Yes	Yes	File name.	ua9_box2_folder3_ocr

Source	Source	Yes	No	Yes	No	Specifies the folder, box and collection from which a group of documents are retrieved.	ua9 box 2 folder 3
Language	Language	Yes	Yes	No	No	The language field is required for text objects. Use ISO 639-2 alpha-3 language three letter abbreviation. http://www.loc.gov/standards/iso639-2/php/code_list.php	eng
Collection Title	Relation-Is Part Of	Yes	No	Yes	Yes	Name of the collection in Special Collections and University Archives.	Office of the Dean of Personnel Administration National Japanese American Student Relocation Council Records
Collection Identifier	Relation-Is Part Of	Yes	No	Yes	Yes	Collection identifier from Special Collections and University Archives.	ua9
Box Number	Relation-Is Part Of	Yes	No	Yes	No	Box number from Special Collections and University Archives	2
Folder Number	None	Yes	No	Yes	Yes	Folder number in the box from Special Collections and University Archives	3
Rights	Rights	Yes	No	Yes	No	Copyright information for the item.	(c) University of Oregon. Items in this collection are licensed under a Creative Commons Attribution-Noncommercial-No Derivative Works 3.0 United States License (http://creativecommons.org/licenses/by-nc-nd/3.0/us/). Acknowledgement of the University of Oregon Libraries as a source is required. If linking, please use the "reference url" for an item, to create the most stable link. Those documents authored by individuals or entities outside of the University of Oregon may be subject to copyright restrictions by the authors or their assigns.
Full Text	Description	Yes	No	No	Yes	OCR'd text associated with the documents. Automatically entered	

						upon ingest.	
Date-Digital	None	Yes	No	Yes	Yes	The date the digital object was created from the original. YYYY-MM-DD	2008-02-20
Processing History	Format	Yes	No	Yes	Yes	Details of scanning and digitization process.	Scanned at 300 dpi, 16 bit grayscale PDF, using Canon DR-7080 C. Uncorrected OCR performed with OmniPage Pro. Saved as PDF with image on text.
Metadata Creator	None	Yes	No	No	Yes	Initials of person who created the metadata for the collection.	kme
Image Scanner	None	Yes	No	No	Yes	Initials of person who scanned the documents into image/pdf format.	kme
Cataloging Status	None	No	No	No	Yes	Whether cataloged or uncataloged.	cataloged
Digital Collection	Relation-Is Part Of	Yes	No	Yes	Yes	Name of the digital collection at the UO libraries.	University of Oregon Libraries. Japanese American Student Relocation.