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Metadata Schema based on VRA Core 4.0 mapped to Dublin Core for OAI-PMH harvesting.

Cataloging Rules based on: Baca, Murtha, et al, eds. *Cataloging Cultural Objects: A Guide to Describing Cultural Works and Their Images*. Chicago: American Library Association, 2006. Information in shaded cells provided by content expert.

Field Name	DC Map	Mandatory	Repeatable	Public	Searchable	Description	Example
Work Type	Subject	Yes	No	Yes	Yes	Type of object based on the Getty Art & Architecture Thesaurus <a href="http://www.getty.edu/research/conducting_research/vocabularies/aat/">http://www.getty.edu/research/conducting_research/vocabularies/aat/</a> . Use broad terms that will enable users to identify general categories of items.  Use natural word order. Do not use punctuation, except hyphens as required. (List local term in Description field.)	Textiles
Title	Title	Yes	No	Yes	Yes	Transcribe the title from the work/text, or provide a descriptive title.  Avoid initial articles unless transcribed from the proper title. Capitalize the first word and all proper nouns.  When including the name of a person, use first and last name.	Pink cloth
View	Title	No	No	Yes	No	View of the work in the digital image. Integrates the controlled CCO View Type with the View Description. Free text field. Base initial text in the field on the controlled vocabulary for View Type from the Getty Art & Architecture Thesaurus <a href="http://www.getty.edu/research/conducting_research/vocabularies/aat/">http://www.getty.edu/research/conducting_research/vocabularies/aat/</a> . Use singular form.  View is not used for full views.	<b>detail view</b> of circle with text "Gender Equality Support Project (GESP)-CIDA"

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Creator	Creator	Yes	Yes	Yes	Yes	The creator of the original object if known. Use for individuals. Separate multiple entries with a semicolon. Use inverted names. Use "unknown" if the creator is not known.  Use Library of Congress Authorities where possible.	unknown
Organization	Creator	No	No	Yes	Yes	The organization(s) associated with the creation or release of the object. Separate multiple entries with a semicolon.  Use Library of Congress Authorities when possible. Follow AACR2 practice in giving the name of the organization in the language of the body.	Malawi Congress Party  Rassemblement democratique du peuple camerounai
Date	Date	Yes	No	Yes	Yes	Date object was created. Use DCMI date format. YYYY-MM-DD. If month or date are unknown, then omit them.  For unknown dates, use format ca. YYYY.  For non Western dates, enter in the description field.	ca. 1999
Earliest Date	Date	Yes	No	No	Yes	Used for retrieval purposes. Use DCMI date format. YYYY. For known dates, enter the YYYY in both the Earliest Date and Latest Date field. For unknown dates, enter the earliest approx. year for creation.	1995
Latest Date	Date	Yes	No	No	Yes	Used for retrieval purposes. Use DCMI date format. YYYY. For known dates, enter the YYYY in both the Earliest Date and Latest Date field. For unknown dates, enter the latest approx. year for creation.	2000
Subject	Subject	Yes	Yes	Yes	Yes	Term(s) describing the "aboutness" of what is depicted in the image or text.	Political rallies; Gender

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						<p>Separate multiple entries with a semicolon.</p> <p>Use Library of Congress Subject Headings or valid variant heading when possible. Use general headings.</p> <p>Give the name of a person depicted. Add an additional "class of persons" type heading such as "Presidents" when applicable.</p> <p>Give the name of an organization or party only when the item is truly about that entity (such as a manifesto or business plan)</p>	
Culture	Creator	Yes	Yes	Yes	Yes	<p>The culture, tribe, ethnic group, religious group, or nationality from which the work originated. Separate multiple entries with a semicolon.</p> <p>Use Library of Congress Authorities.</p>	Chewa (African people)
Cultural Context	Description	No	No	Yes	No	<p>The context which an object would have been used/created in its native culture.</p> <p>Specify general user (e.g. decorative vs. utility.)</p>	Cloth worn during election periods.
Country	Coverage	Yes	Yes	Yes	Yes	<p>The country where the item was used or covers. Separate multiple entries with a semicolon.</p> <p>Use Library of Congress Authorities.</p>	Malawi
Region	Coverage	Yes	No	Yes	Yes	<p>Region where the item was used or covers.</p> <p>Use LCSH</p>	Africa, Southern
Current Location	Source	Yes	No	Yes	Yes	Repository and geographic location of physical object. For private collection, use	Collection of Lisa Gilman (Eugene, Oregon, United States)

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						“Collection of X” or “Private collection” if the individual wishes to remain anonymous. In the case of “private collection”, make a note in the Cataloger’s Notes field of the owner of the collection.	
Measurements	Format	Yes	No	Yes	No	<p>The physical dimensions of the object. Use metric units, preferably centimeters or meters. Traditionally, millimeters are used for works on paper. Record height x width x depth. For round objects, record the diameter and/or circumference; list the type of measurement in parentheses after the value and unit.</p> <p>[height] x [width] x [depth] cm  [diameter value] cm (diameter)  [circumference value1] cm (circumference at the base); [circumference value2] cm (circumference of the body)</p> <p>For clothing, include size if available. E.g. U.S. women’s size 8; 127 cm (length at center back)</p> <p>If the format of the work is a distinguishing featuring, including technical format, include it in parentheses following the measurement. E.g. (scroll); (DVD); (sheet)</p>	21 x 8 cm
Description	Description	No	No	Yes	Yes	<p>Note that details the content and context of the object and may supplement, qualify, or explain information indexed in another element.</p> <p>Use name of object in local language if known. Singular and plural with (pl. term).</p>	<p>Pink chitenje (pl. Zitenje) cloth. Three female figures repeated in border with text “Voterani Aphungu Achizimay.” Design repeated with large circle depicting female speaker in front of a crowd with “Voterani Aphungu Achizimay” along the</p>

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							top and bottom of the circle. The larger circle is connected with 4 smaller circles and appears three times. There are two variant smaller circles. One circle depicts a blank text with a circle on top filled with a brick background and an outline of Africa with a torch? In the center and the text above "Pace-Net". The other smaller circle contains the Malawi and Canadian flags, male and female gender symbols and the text "Gender Equality Support Project (GESP) – CIDA).
Inscription	Description	No	Yes	Yes	Yes	Text from object. Use original language followed by a translation in brackets. Begin with description of languages included (omit if English only). Separate elements with a forward slash.  If multiple inscriptions, separate with semicolon.	In Chichewa: Voterani Aphungu Achizimay [Vote for Aphungu Achizimay]; Pace-Net; Gender Equality Support Project (GESP) – CIDA)
Language	Language	No	Yes	No	No	The language field is required for text objects and items with inscriptions. Use ISO 639-2 alpha-3 language three letter abbreviation. <a href="http://www.loc.gov/standards/iso639-2/php/code_list.php">http://www.loc.gov/standards/iso639-2/php/code_list.php</a>	nya; eng
Type	Type	Yes	No	Yes	No	The kind of object. Use the DCMI type vocabulary. <a href="http://dublincore.org/documents/dcmi-type-vocabulary/">http://dublincore.org/documents/dcmi-type-vocabulary/</a>	image  text
Format	Format	Yes	No	Yes	No	The format of the digital object being displayed. Use the Internet MIME Media Types.	image/jp2  application/pdf

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						<a href="http://www.iana.org/assignments/media-types/">http://www.iana.org/assignments/media-types/</a>	
Identifier	Identifier	Yes	No	Yes	Yes	The unique identifier for the image. Use the file name. Make sure file naming conventions are being applied.	achizimayi_cloth
Rights	Rights	Yes	No	Yes	No	<p>Three dimensional objects photographed by Images Services receive the following Rights statement:</p> <p>(c) University of Oregon. This image is licensed under a Creative Commons Attribution-Noncommercial-No Derivative Works 3.0 United States License (<a href="http://creativecommons.org/licenses/by-nc-nd/3.0/us/">http://creativecommons.org/licenses/by-nc-nd/3.0/us/</a>). Acknowledgement of the University of Oregon Libraries as a source is required. If linking, please use the "reference url" for an item, to create the most stable link.</p> <p>For items not copyrighted by the UO, use</p> <p>"The item(s) may be subject to copyright restrictions by the creators or their assigns."</p>	(c) University of Oregon. This image is licensed under a Creative Commons Attribution-Noncommercial-No Derivative Works 3.0 United States License ( <a href="http://creativecommons.org/licenses/by-nc-nd/3.0/us/">http://creativecommons.org/licenses/by-nc-nd/3.0/us/</a> ). Acknowledgement of the University of Oregon Libraries as a source is required. If linking, please use the "reference url" for an item, to create the most stable link.
Cataloger's Notes	None	No	No	No	No	Holder of an object in a private collection. Other notes that explain either a question, attribution, or decision made in making the record.	Additional metadata provided by Professor Gilman.; Private Collection: Professor Xavier Smith.
Cataloging Status	None	Yes	No	No	Yes	The cataloging status of the item uncat[batch #]; cataloged	uncat1
Metadata Cataloger	None	Yes	Yes	No	No	The initials of the metadata cataloger. Use all three initials if possible. If items are edited by multiple individuals, separate entries with semicolons.	kme

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Digital Collection	Relation	Yes	No	Yes	Yes	Use the name of the Digital Collection used by the Univ. of Oregon Libraries. Use form compatible with MARC format.	University of Oregon. Libraries. African Political Ephemera and Realia.
Full Text	None	Yes	No	No	Yes	Should automatically populate on upload.	[full text of text documents]